

To: 4-H Members ages 14 and above by 7/25/19  
From: 4-H Youth Development  
Re: 4-H Junior Camp Staff Positions

Hello!

Did you have a good time at Junior Camp as a camper? Interested in developing your leadership skills? Would you like to put something on college and job applications that will help you get noticed?

If you answered **Yes** to any of these questions, apply to be a camp counselor, lifeguard or assistant director for Junior Camp 2019! As a camp counselor, you can provide leadership and be a positive role model for younger campers at this year's 4-H Junior Camp. It will be held at Leisure Lake Youth Camp the weekend of July 26-28, 2018.

These are volunteer positions, however, you will receive training, free room, meals and activities at camp, meet new people, have opportunities to learn and lead camp activities, and of course have lots of fun! And lifeguards will have their training paid for by the Leaders Association! (This training is done at usually in May.)

Take a minute to look over the application and job descriptions. If you are interested in any of the positions, complete the application and **return it to the Extension Office by March 15, 2018**. The application deadline seems early, but we must have the camp theme in place by early April so we can promote camp during the school year. If we do not have enough youth leader applicants, 4-H youth from other counties will be asked to chaperone cabins.

Interviews will be arranged for each applicant between **March 16<sup>th</sup> – March 23<sup>rd</sup>**. If you are accepted as a counselor our first meeting will be **March 31**, when we will find the best times to schedule the rest of your training.

Please call or e-mail me at [sharon.krause@ces.uwex.edu](mailto:sharon.krause@ces.uwex.edu) if you have any questions. I hope you will consider this fun and rewarding leadership opportunity!

Douglas County 4-H Youth  
University of Wisconsin Extension Office  
1313 Belknap Street, Room 107  
Superior, WI 54880  
715.395.1365

### 4-H JUNIOR CAMP STAFF APPLICATION

Name: \_\_\_\_\_ Age as of July 25, 2019: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Club: \_\_\_\_\_

If you are accepted as a counselor our first meeting will be March 10. During this time we will pick the theme for camp and get logo ideas. We will also set training/preparation dates, so please be aware of your spring and summer schedules before you come. Tentative training date: April 22 or 29. Final meeting: during fair week, July 11 – 15.

1. Staff positions. Rank each staff position: 1 = preferred 2 = ok 3 = not interested

\_\_\_\_ Counselor (14 or older)    \_\_\_\_ Assistant Director (17 or older)    \_\_\_\_ Lifeguard (16 or older)    \_\_\_\_ Kitchen Assistant (14 or older)

2. Current certifications I have: Life Saving    WSI    CPR    First Aid

3. Have you been a 4-H Camp Counselor in the past?

\_\_\_\_ No    \_\_\_\_ Yes    How many years? \_\_\_\_

4. I would like to provide leadership in (check all that apply):

\_\_\_\_ Swimming    \_\_\_\_ Fishing    \_\_\_\_ Night Hike  
\_\_\_\_ Arts & Craft    \_\_\_\_ Indoor Activities    \_\_\_\_ Camp Songs  
\_\_\_\_ Outdoor Recreation    \_\_\_\_ Nature    \_\_\_\_ Evening Program  
\_\_\_\_ Campfire    \_\_\_\_ Large Group Games    \_\_\_\_ Kayaking  
\_\_\_\_ Drama & Skits    \_\_\_\_ Small Group Games  
\_\_\_\_ Other (specify): \_\_\_\_\_

5. What leadership roles have you held in the past? Include activities outside of 4-H.

6. What have you learned from your prior leadership experience that will help you be a good camp counselor?

7. In what special way will campers benefit if you are their counselor?
  
8. What suggestions do you have for a camp theme or new activities?
  
  
  
  
  
  
  
  
  
9. Who are the most important people at 4-H camp and why?
  
  
  
  
  
  
  
  
  
10. Why do you want to be a 4-H camp counselor?

As a camp counselor, I commit myself to:

1. Be a good model or example at all times. Be interested in all activities.
2. Get to know the members of my group the best I can. Help them get acquainted with one another. Treat all campers the same. Respect differences.
3. See that all members of my group become involved, or have a part in each activity.
4. Be willing to assist those in charge of the camp in any way that I can. Be prompt for all meetings, meals, and activities.
5. Give up my personal interests so that the needs and interests of the campers can be met, realizing that the campers come first. Be available to the campers at all times.
6. Not to hesitate to ask an adult for advice if I have a situation that I do not understand.
7. Try my best to create an atmosphere of fun and fellowship so strong that everyone in my group will want to attend camp again next year! Keep a good spirit, cheerful and positive attitude.

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Signature:

Date:

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## **2019 4-H JUNIOR CAMP COUNSELOR STAFF JOB DESCRIPTIONS**

If you are interested in any of the following positions, complete the camp staff application and return it to the Extension Office. All staff positions are required to provide leadership and be a positive role model for campers and other staff. Applicants should have past leadership experience working with children, be active in the 4-H program, and have previous camp experience.

### **Expectations/Responsibilities of staff to these areas:**

**Campers:** Responsible for their safety, health, and happiness. Be sure the kids are having fun, are accounted for, and are involved in all activities. Counselors are expected to set a good example and show campers how to be responsible.

**Meals:** Responsible for cleanliness and safety of campers during meals. Monitor what kids are eating to be sure they are getting enough and that they are eating a balanced diet.

**Cabins:** Responsible to maintain clean and safe cabins. Help kids keep track of their belongings. Promote a friendly, comfortable, accepting atmosphere. Responsible for seeing kids go to sleep at right time and that they are safe at all times of the day and night.

**Camp activities:** Responsible for developing and leading organized educational, fun, appropriate, meaningful, and safe activities that all kids can participate in.

**Water activities:** Responsible for your kids while they are participating in waterfront activities. Be sure they are all accounted for, understand the clothespin buddy system, respect the lifeguard and make sure kids are in the water only during scheduled water times.

**Directors:** Counselors understand that the directors are responsible for the safety of all kids and staff at camp. It is expected that counselors will respect the directors and their decisions regarding policies at camp.

### **ASSISTANT DIRECTOR** (must be at least 17 years old as of first day of camp)

Major Responsibilities:

1. Greet resource people when they arrive and assist them with set up.
2. Coordinate timing/transition between sessions.
3. Coordinate the closing ceremony activities.
4. At each meal before the youth sit down, make sure there are at least two counselors at each table.

### **COUNSELOR** (must be at least 14 years old as of first day of camp)

Major Responsibilities:

1. Responsible for the health and safety of campers.
2. Provide leadership for group activities.
3. Take part in camp organizational duties (camper welcome, orientation, clean-up, etc.).
4. Attendance at all camp planning and counselor training sessions.

### **LIFEGUARD** (must be at least 16 years old as of the first day of camp and have current water safety certificate or lifeguard training certificate) **The Leaders Association will help pay for training.**

Major Responsibilities:

1. General responsibility for campers to include health and safety.
2. Leadership at waterfront activities.
3. Attendance at all camp planning meetings and counselor training sessions.
4. Act as lifeguard during all scheduled swimming times.

